

TOWN OF GRAND RAPIDS BOARD MEETING MINUTES

November 13, 2007

Meeting Place: Grand Rapids Municipal Building, 2410 48th Street South, Wisconsin Rapids, WI

Present: Chairman Don Bohn; Supervisors Arne Nystrom, Jeanne Fehrman, David Hartjes and Edward Hellner; Building Inspector Lorelei Fuehrer, Treasurer Kristine Ginter, : Clerk, Judy McLellan

Absent: - - -

Excused

NOTE: () indicates agenda item of when Board member joined the meeting.

Notices of the meeting were legally posted at The Store in Kellner, the Grand Rapids Garage and the Grand Rapids Municipal Building, and published in the Daily Tribune.

The meeting was called to order at 6:34 p.m. by Chairman Don Bohn.

1. **Approve minutes of Oct. 23rd, Oct. 24th, Oct. 29th, Nov. 1st, and Nov, 5th, 2007 Town Board Meeting Minutes.** Motion (Hellner//Fehrman) approve minutes as presented. Motion carried.
2. **Application of Kent & Heather Ott for a C.U.P. to build a 24' X 24' or 26" garage on vacant lot #31 of Sunny Acres Subdivision on 36th St. S. prior to building their residence in 2 years.** Motion (Nystrom/Hellner) to approve the C.U.P. for Kent & Heather Ott to build a 24' X 26' garage with the conditions that: 1. There be no outside storage. 2. The principle residence is started in 2 years. 3. That if they sell the property before building a residence they notify potential buyer of stipulation. 4. If unable to start residence in 2 years, they come back to Planning Commission to make arrangements. . Motion carried
3. **Application of Grant Anderson for a C.U.P. for a Recycling Facility at 2330 36th St. N. The facility would bale paper and sort through curb side co-mingled recyclables.** Motion (Hartjes/Nystrom) that the Town Board approves the C.U.P. to Grant Anderson for a recycling facility with the conditions: 1. There be no outside storage. 2. The outside tipping area has concrete sidewalls and a slatted cyclone fence surround on the sides and top. Motion carried
4. **Approval of terms of the Memorandum of Understanding pertaining to Police Officers Work Hours Grievance No. 07-359.** Motion (Nystrom/Hartjes) to approve the terms of Memorandum of Understanding as presented. Motion carried.
5. **Approval of Resolution to designate public depositories for funds of the Town of Grand Rapids.** Motion (Fehrman/Hellner) to approve the resolution as presented. Motion carried
6. **Approval of Resolution providing a substitution of a Treasurer's bond.** Motion (Nystrom/Hartjes) to approve the resolution as presented. Motion carried.
7. **Approval of Resolution for the Town of Grand Rapids to become part of the surrounding area municipalities involved in applying for Deer Management Grant.** Motion (Nystrom/Fehrman) to approve the resolution as presented contingent upon the City of Wisconsin Rapids adopting the resolution and agreeing to act as Authorized Representative. Motion carried.
8. **Discussion of Boards feelings towards adopting an Ordinance which would allow them the ability to not renew the liquor license of current holders in the event of a "non continuing business", in the event of a request from an operating or new business.** Discussion was held in which the clerk explained that the town currently has 13 (the total quota allow to us) liquor licenses sold. Of these, 3 are non-operating businesses. The town has 3 reserve licenses that could be issued at a cost of \$10,000 each. The discussion touched on subjects such as how long a business should be allowed to hold a license after they become a non-operating business, what the board would

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do for the non-operating businesses that currently hold licenses and what the wording of an Ordinance would need to be. The discussion was tabled with the board asking the clerk to further investigate the possible wording for an ordinance. .

9. **Approval of Schenck auditing services fees for years 2008, 2009, 2010.** Motion (Hellner/Fehrman) to approve contract as presented. Motion carried
10. **Approval of October disbursement vouchers.** No questions from board.
11. **Approval/Denial of Operators License Application.** Motion (Nystrom/Hellner) to deny the application of Heather Vancil's operator's license application based on the recommendation of the police department's background check. Motion carried.
12. **Monthly reports from Committees and Departments.**
 - **Police Department** – Acting Police Chief Dennis Krause gave the following monthly report: Training – Officer Krause attended 24 hour field training conference at Wisc. Dells in October. Some subjects covered were liability concerns for failing to train and failing to properly document training. Officer Wiltse attended 20 hour seminar in Racine sponsored by the International Association of Arson Investigators. Officer Wiltse is certified as an Arson Investigator at the Basic level.

The month of October has 368 calls for service. This included 9 motor vehicle crashes, 23 requests to assist other law enforcement agencies, and 15 drunk driving.
 - **Fire Department**—The month of October the department responded to 8 calls consisting of 1 structure fire, 3 vehicle accidents, 2 brush/rubbish fires, 1 CO call and 1 RIT call. Training this month consists of Winter Driving/ EVOC and a review of 2007 completed training topics. An investigative meeting to gauge the interest in starting a First Responder Unit was held Nov. 7. Total number of people interested is 31 which include 6 people not with the fire department. The Chief stated he will continue to explore the needs and possible funding of starting a First Responder Unit. Chief Bernette also mentioned that the "Keep the Wreath Green" Campaign will begin Nov. 23rd. Safe Holiday tips can be found on the fire departments web sight and posted at the municipal building.
 - **Safety**—No Injuries reported. October's safety meeting was on Winter Driving and Braking systems.
 - **Public Works**—Chairman Bohn stated that the repaving and shouldering of Wazeecha Ave is complete. Supervisor Hellner stated that almost all of the town's equipment is ready for snow plowing.
 - **Crime Stoppers** – No new information. Crime Stoppers is continuing to be pro-active by holding information booths at various public forums.
 - **Airport Commission**—Met on Nov 1, 2007. Discussion on law suit filed against airport for death of Kimberly Reed. Renewed insurance for under ground tank system. Discussion regarding walking trail was tabled due to paperwork from attorney not being completed.
 - **Planning and Zoning**—Supervisor Fehrman stated that the November meeting of The Comprehensive Plan in next Monday November 19th and the public is welcome.
 - **Building Inspector**—Last month 19 building permits were issued but none are for new homes. She also asked the board to allow her to pursue discussions with the developers of the property that was recently annexed to the City of Wisconsin Rapids as to the conditions that would be acceptable to the town should their development be changed from an elderly community to a younger community. Building Inspector Fuehrer also mentioned that there has been the use of portable storage units and semi trailers for storage recently in the town. The town does not have any ordinance stating that this is not acceptable. The board directed her to obtain more information and possible wording for an ordinance to restrict the use of these items for storage or restrict the amount of time which these items could be used.
13. **Other Public Input.** Chairman Bohn asked the public to please obey the road closed signs on 48th Street North to insure the safety of both the drivers and workers. Project should be completed in a few weeks.

14. **The board will convene into closed session pursuant to Wis. Stats. Section 19.85 (1) (c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and pursuant to Section 19.85 (1) (b) Wis. Stats, considering dismissal, demotion, licensing or discipline to any public employee. The Board will come out of closed session for possible discussion and action on the above stated subject.** Motion (Hartjes/Hellner) to go into closed session. Roll call vote taken and unanimously carried.

Closed Session 7:30 p.m.

No action taken in closed session. Motion (Fehrman/Hellner) come out of closed session. Roll call vote taken and unanimously carried.

Back in open session 7:35 p.m.

Motion (Hartjes/ Hellner) to adjourn. Motion carried. Meeting adjourned 8:36 p.m.

Minutes subject to board approval.

Respectfully submitted and approved
this _____ day of _____, 2007.

Judy McLellan
Town Clerk